

**Keystone School District  
Knox, Pennsylvania  
Regular Work Session Minutes  
May 8, 2017**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, May 8, 2017 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mrs. Trisha D. Dixon was absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Rodney Sherman and Mr. Bradley Wagner.

**ANNOUNCEMENTS**

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said an Executive Session will be held immediately following tonight's Work Session to discuss four (4) Personnel Issues.
- ❑ Mr. Slagle said the next scheduled Meeting is the Regular Business Meeting on Monday, May 15, 2017 at 7 P.M. in the Elementary School Library.

**PUBLIC COMMENT**

None.

**REPORTS**

- ❑ **Superintendent—Mr. Algoe reviewed:**
  1. Severe Weather Event on May 1.
  2. 2017-18 Immunization Regulation Changes.
  3. School Wellness Update.
  4. Truancy Changes in Pennsylvania.
  5. Keystone High School Recognition.
- ❑ **Elementary—Mr. McCormick Submitted a Written Report Containing:**
  1. PAFPC Conference.
  2. Book Swap.
  3. Sixth Grade Graduation.

**REPORTS (Continued)**

**☐ High School—Mr. Wagner reviewed:**

1. Parent Presentation on Electronic Devices, Apps and Social Media.
2. 9<sup>th</sup> Grade Field Trip to Harrisburg, Gettysburg and Philadelphia.
3. Prom Queen—Alyssa Beichner and Prom King—Bryan Reichard.
4. Spring Band Concert has been moved to Wednesday, May 10, at 8 P.M.
5. Choir Concert will be held Thursday, May 18, at 8 P.M.
6. Senior Baccalaureate will be held on Sunday, May 21 at 6 P.M.
7. The Senior Class Banquet will be held on Thursday, May 25 at 5:30 P.M.
8. Commencement will be held on Friday, May 20 at 7 P.M.
9. Graduate List for 2017, pending completion of graduation requirements.
10. Clarion University’s Undergraduate and Graduate Research Conference.
11. “Pennsylvania—The Creation of a Nation” essays.
12. Program of Studies and Student Handbook updates.

**DIALOGUE ITEMS**

**☐ Mr. Algoe reviewed the following 2017-18 Annual Housekeeping Items:**

**1. Highmark Monthly Medical Insurance Rates:**

PPO Blue	Individual	Parent/Child	Parent/Children	Husband/ Wife	Family
46867-19	\$546.79	\$1353.34	\$1353.34	\$1522.64	\$1603.25
12696-83	\$546.79	\$1353.34	\$1353.34	\$1522.64	\$1603.25
12696-TBA	\$552.84	\$1367.95	\$1367.95	\$1539.41	\$1621.05
12696-23	\$565.66	\$1403.01	\$1403.01	\$1575.79	\$1658.07
12696-64	\$565.66	\$1403.01	\$1403.01	\$1575.79	\$1658.07
46867-35	\$592.15	\$1467.03	\$1467.03	\$1649.27	\$1736.06
12696-35	\$592.15	\$1467.03	\$1467.03	\$1649.27	\$1736.06
12696-60	\$572.63	\$1419.84	\$1419.84	\$1595.11	\$1678.57
12696-52	\$607.30	\$1505.19	\$1505.19	\$1691.60	\$1780.38
12696-53	\$612.47	\$1517.66	\$1517.66	\$1705.92	\$1795.59
12696-29	\$621.96	\$1541.72	\$1541.72	\$1732.45	\$1823.32
12696-43	\$642.97	\$1594.70	\$1594.70	\$1791.12	\$1884.74
12696-19	\$654.86	\$1624.49	\$1624.49	\$1824.34	\$1919.62

**2. Dental Contract for 2017-18 with Monthly Dental Insurance Rates:**

Individual	Family
\$34.00	\$77.21

**DIALOGUE ITEMS**

□ Mr. Algoe reviewed the following 2017-18 Annual Housekeeping Items (Continued)

3. Vision Benefits of America for 2017-18 with Monthly Vision Insurance Rates:

Individual	Family
\$6.05	\$14.75

4. Boston Mutual Life with Life Insurance Rates for 2017-18: \$0.14/\$1,000 Coverage.

5. Term Disability Insurance Rates for 2017-18: \$0.23/\$100 Coverage.

6. Election of 2017-18 Board Treasurer.

7. Election of 2017-2021 Board Secretary.

8. Athletic Director—Bill Irwin.

9. Auditor—Local, Troese & Associates.

10. School Dentist, Dr. Myers.

11. School Physician, Dr. Carroll.

12. 2017-18 Contract School Psychologist Rates:

Frank Bifano	
ReEvals--No Testing	\$249.66
ReEvals—Testing	\$450.01
Gifted Testing	\$450.01
Initial Testing	\$450.01

Kris Glosser	
ReEvals--No Testing	\$385.96
Gifted Testing	\$385.96
Initial Testing	\$450.01

Christina Smith	
ReEvals--No Testing	\$249.66
Gifted Testing	\$385.96
Initial Testing	\$450.01

13. Lawn Mowing—Deibles, at same rates as 2016-17.

14. Bus Contract Renewals for 2017-2022:

- a. Brown Busing, Route #11
- b. Lisa Bailey, Route #14
- c. Lisa Bailey, Route #18
- d. Whitmore Busing, Route #15

15. Consideration of the Approval of the 2016-17 Repositories for Funds as follows:

- a. Farmers' National Bank
- b. INVEST
- c. PLGIT
- d. PSDLAF

**DIALOGUE ITEMS** (Continued)

- ❑ Mr. Algoe reviewed the Resignation Letter from Nicole Taydus as Girls' JV Volleyball Coach, effective immediately.
- ❑ Mr. Algoe requested the Posting and Advertising for a Girls' JV Volleyball Coach.
- ❑ Mr. Algoe requested Dennis Whitmore as a Bus Driver, pending proper completion of Personnel File Documentation and Clearances.
- ❑ Mr. Algoe requested the following Substitute Van Drivers, pending proper completion of Personnel File Documentation and Clearances:
  1. Edna Hilliard
  2. William Sheffer
  3. David Thompson
- ❑ Mr. Algoe requested the Awarding of the Amish Transportation Contract to Whitmore Busing beginning with the 2017-18 School Year.
- ❑ Mr. Algoe requested the Retroactive Addition of Melissa Lockwood to the Custodian Substitute List, effective April 27, 2017.
- ❑ Mr. Algoe reviewed the Letter of Resignation from Carol Miller as a 2.5 hours per day Custodian, effective May 12, 2017.
- ❑ Mr. Algoe reviewed the 2017 Graduate List, pending proper completion of Graduation Requirements.
- ❑ Mr. Algoe reviewed the 2017-18 Keystone School District Budget for Public Display:
  1. No Real Estate Millage Tax Increase.
  2. Balanced Budget.
  3. No additional State Subsidy.
  4. Increase in Career Center Tuition.
  5. Increase in PSERS.
  6. Increase in Overall Tuition.
- ❑ Mr. Lauffer requested the Awarding of the 2017-18 General & Art Supply Bid with the Recommendation for Kurtz Bros. with an 8% Total Bid Award Discount.
- ❑ Mr. Algoe reviewed the PRI—Replacing Windstream Landlines. The current cost per month is \$1300. The new system to monitor quality over VOID to be \$475 per month plus fax lines.
- ❑ Mr. Lauffer reviewed the Home Builders' Incentive Program. He noted the changes as requested by the Board.

**DIALOGUE ITEMS (Continued)**

- Mr. Algoe reviewed the Upcoming Field Trips:
  1. **Different Days in May: Kindergarten to Knox Post Office, Fire Station and Library. Requested by Kim Riley and Jenna Fink at no cost to the District.**
  2. **May 11, 2017: 2<sup>nd</sup> Grade to Progressive Agriculture Day at Clarion County Park. Requested by Kim Davis, with Student Contribution of \$2.**
  3. **May 14, 2017: 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> Grade Band Fest at DuBois Middle School. Requested by Tom Bowser, using Budgeted Funds.**
  4. **November 12 through 16, 2017: Seniors to Washington, D.C. Requested by Bill Irwin and Dustin Kifer at a cost of approximately \$475, using funds from Magazine Fundraiser, Student Contribution and Outside Charitable Agencies.**
  
- Mr. Algoe reviewed the following Policies:
  1. **1<sup>st</sup> Reading of Policy #203: Immunizations and Communicable Disease.**
  2. **1<sup>st</sup> Reading of Policy #246: Student Wellness.**
  3. **2<sup>nd</sup> Reading of Policy #249: Bullying/Cyberbullying.**
  
- Mr. Algoe requested a 2-Hour Early Dismissal for Students and Staff on May 26, 2017.
  
- Mr. Algoe reviewed the Deputy Tax Collector for Beaver Township—Kim Wyman.

**An Executive Session was held from 8:06 P.M. until 8:28 P.M.**

**ADJOURNMENT**

**With no further business, the Meeting adjourned at 8:06 P.M.**

**Respectfully submitted,**

**Vernon F. Lauffer, Board Secretary**



