

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
November 20, 2017**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, November 20, 2017 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

ANNOUNCEMENTS

- Mr. Slagle made an introduction of guests.**
- Mr. Slagle said the next scheduled Meeting is the Combined Reorganization Meeting and Regular Work Session on Monday, December 4, 2017 at 7 P.M. in the Elementary School Library.**
- Mr. Slagle said an Executive Session would be held tonight immediately following the Business Meeting to discuss one (1) Attorney Communication Issue.**

PUBLIC COMMENT

None.

REPORTS

- Superintendent—Mr. Algoe reviewed:**
 - 1. 2017-18 State Budget Update.**
 - 2. School Physical Plant.**
 - 3. Telemedicine.**
 - 4. Choir Robes.**
 - 5. Act 55 Omnibus School Code Bill.**
 - 6. Jr. High Assistant Golf Coach.**

REPORTS (Continued)

- ❑ **Elementary Principal—Mr. McCormick reviewed:**
 1. Science Lab Upgrades.
 2. Veterans' Day Activities.
 3. Upcoming Events.

- ❑ **High School Principal—Mr. Wagner reviewed:**
 1. Young Americans Workshop.
 2. Upcoming Events.
 3. Athletic Results and Upcoming Athletic Dates.
 4. Veterans' Day Assembly.
 5. Senior Trip.
 6. *Paint The Plow* Project.
 7. Field Trip.

DIALOGUE ITEMS

- ❑ Mr. Algoe reviewed the Resignation Letter from Kari Best as Girls' Varsity Volleyball Head Coach, effective December 1, 2017.

- ❑ Mr. Algoe requested to Post for the Girls' Varsity Volleyball Head Coach.

- ❑ Mr. Algoe reviewed the Resignation Letter from Catherine Schoeppner as Cross Country Assistant Coach, effective immediately.

- ❑ Mr. Algoe requested to Post for the Cross Country Assistant Coach.

- ❑ Mr. Algoe requested Dawn Butler be added to the Substitute List as a Substitute Nurse, pending proper completion of Personnel File Documentation and Clearances.

- ❑ Mr. Algoe reviewed the Intent to Retire Letter from Robert Simmons, High School Industrial Arts Teacher, effective at the end of the 2017-18 School Year.

- ❑ Mr. Algoe requested William Dougherty as a Van Driver for McLendon Transportation.

- ❑ Mr. Algoe and Mr. Lauffer reviewed the Fiscal Year End June 30, 2017 Results and the associated Budget Transfers for 2016-17 that are necessary.

- ❑ Mr. Lauffer reviewed the Fund Balance Designation at June 30, 2017, as follows:

Unassigned	\$1,500,000
Assigned	\$2,504,058
<u>Committed</u>	<u>\$ 250,000</u>
Total	\$4,254,058

DIALOGUE ITEMS (Continued)

- ❑ Mr. Algoe reviewed the District-Wide Lighting Replacement Proposal.
- ❑ Mr. Algoe previously reported on the Replacement of the Unit Ventilator Controls in Elementary Rooms 107A and 207A.
- ❑ Mr. Algoe requested the Upcoming Field Trips:
 1. 12-12-2017: 6th Grade Select Choir Ensemble to Knox Senior Center. Requested by Barbi Milliron, at no cost to the District.
 2. 11-21-2017: Ecology Class to Tom Ridge Environmental Center in Erie. Requested by Matt Baker, at no cost to the District.
- ❑ Mr. Algoe requested the 1st Reading of the Following Policies:
 1. #103: Non-Discrimination in School and Classroom Practices (Revision).
 2. #103.1: Non-Discrimination: Qualified Students with Disabilities (Revision).
 3. #104: Non-Discrimination in Employment Practices (Revision).
 4. #150: Title I Comparability of Services (New).
 5. #918: Title I parental Involvement (Revision).
- ❑ Mr. Algoe requested Mallory Reed as a JV/Varsity Girls' Basketball Volunteer Coach, pending proper completion of Clearances.
- ❑ Mr. Algoe requested Amanda Green as Cheerleading/Competitive Spirit Squads Volunteer Coach, pending proper completion of Clearances.

ADJOURNMENT

With no further business, the Meeting Adjourned at 8:08 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary