

**Keystone School District  
Knox, Pennsylvania  
Regular Work Session Minutes  
April 10, 2017**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, April 10, 2017 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager and Mr. Dwayne E. VanTassel. Mrs. Stacey I. Thompson was absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

**ANNOUNCEMENTS**

- Mr. Slagle made an introduction of guests.
- Mr. Slagle said the next scheduled Meeting is the Regular Work Session on Monday, May 8, 2017 at 7 P.M. in the Elementary School Library.

**PUBLIC COMMENT**

The Board extended their Congratulations for a job well done to all the Students and Staff involved in the recent Musical, *The Drowsy Chaperone*.

**REPORTS**

- Superintendent—Mr. Algoe reviewed:**
  1. Biennial Review of Bullying Policy.
  2. Triennial Review of School Wellness Policy.
  3. Social Medial Issues.
  4. Anonymous Donation for the Music Program.
  5. Elementary Office Carpet/Tile Replacement.
  6. Custodial Summer Help.
  7. Knox Boro Storm Water Drainage.
  8. 2017-18 Budget Update.
  9. Funds Transfer to General Fund.
- Elementary—Mr. McCormick reviewed:**
  1. STEM Club Award.
  2. Awards Assembly.
  3. Arts & Folk Festival.

**REPORTS (Continued)**

- **High School—Mr. Wagner reviewed:**
  1. Nemah Saylor represented Keystone at the Regional II Band Concert.
  2. Concert Band received an “Excellent” Rating at Adjudication at Clarion High School.
  3. Amazing performance of *The Drowsy Chaperone*.
  4. Upcoming Events.
  5. Recommendations to Program of Studies.
  6. Security Camera System.


**DIALOGUE ITEMS**

- Mr. Algoe reviewed the Letters of Retirement from the Following Personnel to be effective at the end of the 2016-17 School Year:
  1. Melanie Berkery, Elementary Special Education Teacher.
  2. Steven Condon, Elementary Teacher.
  3. Pam Ferringer, Elementary Teacher.
  4. Margaret Patton, Spanish Teacher.
  
- Mr. Algoe requested the Revisions to the 2017-18 School Calendar.
  
- Mr. Algoe reviewed the 2017-18 Cafeteria Items:
  1. Cafeteria Budget.
  2. Nutrition Group Contract.
  3. Lunch and Breakfast Meal Prices.
  4. Ala Carte Cafeteria Prices.
  
- Mr. Lauffer reviewed the minor changes to the Home Builders’ Incentive Program Documents.
  
- Mr. Algoe requested the Upcoming Field Trips:
  1. 4/27/2017: 8<sup>th</sup> Graders to Clarion University for an Undergraduate Research Fair. Requested by Conrad Warner, at no cost to the District.
  2. 5/11/2017: Business Math Class to The Carriage Inn. Requested by Kim Exley, using funds from the Contingency Fund.
  
- Mr. Algoe requested the 2<sup>nd</sup> Reading of the Following Policies:
  1. #251: Homeless Students.
  2. #255: Educational Stability for Children in Foster Care.
  3. #710.1: Use of District-Owned and Personal Vehicles by Staff.
  
- Mr. Algoe reviewed the 1<sup>st</sup> Reading of the Following Policy:
  1. #249: Bullying/Cyberbullying.

**ADJOURNMENT**

With no further business, the Meeting adjourned at 8:03.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Vernon F. Lauffer".

Vernon F. Lauffer, Board Secretary