

**Keystone School District  
Knox, Pennsylvania  
Regular Work Session Minutes  
January 8, 2018**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, January 8, 2018 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mr. Randall R. Burr and Mr. Kenneth L. Swartfager were absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Ms. Emily Dixon, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

**ANNOUNCEMENTS**

- Mr. Slagle made an introduction of guests.
- Mr. Slagle said the next scheduled Meeting would be the Regular Business Meeting on Monday, January 15, 2018 at 7 P.M. in the Elementary School Library. A light supper will be available in honor of School Board Appreciation Month.
- Mr. Slagle said an Executive Session would be held immediately after tonight's Work Session to discuss one (1) Personnel Item.

**PUBLIC COMMENT**

None.

**REPORTS**

- Superintendent—Mr. Algoe reviewed:**
  1. LED Lighting Update.
- Elementary Principal—Mr. McCormick reviewed:**
  1. Act 80 Day next Monday, January 15, 2018.
  2. Career Standards.
  3. May 11, 2018 Elementary Band Fest.

**REPORTS (Continued)**

- ❑ **High School Principal—Mr. Wagner reviewed:**
  1. **District Band Students:** Corra Black, Emily Burns, Ethan Heeter, Josiah Kline, Becca Lander and Mikayla Scheckler.
  2. **District Choir Students:** Mason Burns, Ethan Heeter, Adam Lander, Conrad Lloyd, Marc Rearick and Mikayla Scheckler.
  3. **Hoops for Hope.**
  4. **Competitive Cheerleaders to State Championship.**
  5. **Hosting KSAC Girls' Basketball Championship here on February 17, 2018.**
  6. **Biology Keystone Re-Test.**
  
- ❑ **Mr. Algoe reviewed the Letter of Intent to Retire from Linda Heath, Elementary Language Arts Teacher.**
  
- ❑ **Mr. Algoe reviewed the Results from the Choir Robes Bid. He said the Low Bid was from Murphy's Robes at a cost of \$22,392. *Mr. Slagle requested this Item be added to next week's Agenda.***
  
- ❑ **Mr. Algoe reviewed a Potential Project for the Elementary Technology Infrastructure Upgrade that would be Erate Reimbursable at a 70% reimbursable rate. *Mr. Slagle requested this Item be added to next week's Agenda.***
  
- ❑ **Mr. Algoe said the Recommendation for Hiring of a Custodian is Daniel Edwards. *Mr. Slagle requested this Item be added to next week's Agenda.***
  
- ❑ **Mr. Algoe said that Frank "Bud" Bifano has changed his proprietorship for contracting of Psychological Services to Maple Drive Consulting as an LLC.**
  
- ❑ **Mr. Algoe reviewed the One Call Now Renewal Contract for April 1, 2018 through March 31, 2019 at a cost of \$1,784.35**
  
- ❑ **Mr. Lauffer reviewed the Tax Claim Bid Consideration, as reported by the Clarion County Tax Claim Bureau. *Mr. Slagle requested this Item be added to next week's Agenda.***
  
- ❑ **Mr. Algoe reviewed and requested the 1st Reading of the Following Policies:**
  1. **#302: Employment of Superintendent/Assistant Superintendent.**
  2. **#311: Reduction of Staff.**
  3. **#808: Food Services.**
  4. **#819: Suicide Awareness, Prevention and Response.**

**An Executive Session was held from 7:33 P.M. until 7:49 P.M.**

**ADJOURNMENT**

**With no further business, the Meeting adjourned at 7:49 P.M.**

**Respectfully submitted,**

**Vernon F. Lauffer, Board Secretary**