

**Keystone School District  
Knox, Pennsylvania  
Regular Work Session Minutes  
May 14, 2018**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, May 14, 2018 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mr. Dan Cosper, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. J.P. Samay, Mr. Rodney Sherman and Mr. Bradley Wagner.

**ANNOUNCEMENTS**

- Mr. Slagle made an introduction of guests.
- Mr. Slagle said the next scheduled Meeting would be the Regular Business Meeting on Monday, May 21, 2018 at 7 P.M. in the Elementary School Library, if needed.
- Mr. Slagle said an Executive Session would be held immediately after tonight's Work Session to discuss one (1) Student Issue.

**PUBLIC COMMENT**

- Mrs. Dixon spoke to her daughter's reflection of what she is glad for.
- Dan Cosper questioned the purchase of safety screens for the classroom doors.

**REPORTS**

- Superintendent—Mr. Algoe reviewed:**
  1. 2018-19 Budget for Public Display.
  2. Source4Teachers Substitute Rates.
  3. Cafeteria Employee Recognition.
  4. CHRI Policy and Procedure Manual.
  5. HB638 Legislative Update.
  6. Recognition of Keystone High School by US News & World Report.
- Elementary Principal—Mr. McCormick reviewed:**
  1. Career Day for 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> Grades.

**REPORTS (Continued)**

- **Elementary Principal—Mr. McCormick reviewed (Continued)**
  2. **The 5<sup>th</sup> & 6<sup>th</sup> Grade Science Fair Winners are: Taylee Green, Kaleb Gooden, Ashlee Albright, Kaya Cosper, Emilee Dixon, Myah Miller, Chloe Knight, Chloe Chapman, Lily Rhoads, Julia Roman, Abbi Sell, Karlee Smith, Garrett Schick, Sarah Cotton, Moya Bish, Josh Beal, Jacob Dunkleberger, Jonathan Hansford, Amanda Reyes, Kenzy Emery, Juliana Cottrill, Caden Mays, Mason Thompson and Brandon Pritt.**
  3. **PMEA Band Fest was held here on May 18. Commendations to Barbie Milliron and Amanda Kline for their hard work in Mr Bowser’s absence.**
  4. **6<sup>th</sup> Grade Graduation will be held on June 1 at 9:30 A.M.**
  
- **High School Principal—Mr. Wagner reviewed:**
  1. **Spring Instrumental Concert was held, with Emily Burns receiving the Arion Award for Excellence.**
  2. **District 3 Band Fest was held at the High School on May 11. Thanks to Mr. Bowser, Mr. Long and Mrs. Milliron.**
  3. **Spring Choral Concert will be held on May 17 at 7:30 P.M.**
  4. **Spring Sports Season is winding down. The following athletes are going to District 9 Championships at Brookville on May 18: Katie Brown, Koby Buzard, Brody Coleman, Jessica Cotton, Paige Cotton, Taylor Geer, Danae Hurrelbrink, Danica Hurrelbrink, Emily Lauer, J.T. Thompson, Max Thompson, Trinity Thompson and Tessa Weaver. Three new School Records were established this season: Katie Brown—Discus, Brody Coleman—Triple Jump and Jessica Cotton—Pole Vault.**
  5. **Ten Students participated in Clarion University’s Undergraduate and Graduate Research Conference: Tahara Bish, Alexia Brand, Mya Cain, Alyssa Dunlap, Alex Huffman, Tarah Lauffer, Conrad Lloyd, Cassidy Morris, Alyssa Weaver and Elijah Williams,**
  6. **Four Students were selected for the Career & Technical Honor Society at the Clarion County Career Center: Katelynn Hopper, Autumn Rapp, Zach Tancrell and Seth Weber.**
  7. **An Alumni Benefit Basketball Game was held on April 27. Sponsors were Clarion County Youth Council and Mrs. Claus. The idea for the Game originated with Junior Student, Kaitlyn Marvin. Proceeds benefitted the Dawn Bowser Family, with over \$4,400 being raised.**
  8. **The Prom was held on May 5 with Eddie Emery crowned as King and Tessa Roberts as Queen.**
  9. **PSSA Testing has concluded. The Keystone Exams will begin today.**
  10. **End of Year Senor Activities were reviewed.**
  11. **This month’s “Keystone’s Got It Going On Story” is Dan Reichard, Class of 2008. He was named The Washington Post’s 2018 Teacher of the Year. His approach to teaching is simple: “Building meaningful relationships with every student.”**

**DIALOGUE ITEMS**

□ **Mr. Algoe reviewed the 2018-19 Annual Housekeeping Items:**

**1. Highmark Monthly Medical Insurance Rates (8.58% Increase):**

PPO Blue	Individual	Parent/Child	Parent/Children	Husband/ Wife	Family
46867-19	\$593.70	\$1469.46	\$1469.46	\$1653.29	\$1740.81
12696-83	\$593.70	\$1469.46	\$1469.46	\$1653.29	\$1740.81
12696-84	\$600.27	\$1485.32	\$1485.32	\$1671.50	\$1760.14
12696-23	\$614.19	\$1523.39	\$1523.39	\$1710.99	\$1800.33
12696-64	\$614.19	\$1523.39	\$1523.39	\$1710.99	\$1800.33
46867-35	\$642.96	\$1592.90	\$1592.90	\$1790.77	\$1885.01
12696-35	\$642.96	\$1592.90	\$1592.90	\$1790.77	\$1885.01
12696-60	\$621.76	\$1541.66	\$1541.66	\$1731.97	\$1822.59
12696-52	\$659.41	\$1634.34	\$1634.34	\$1836.74	\$1933.14
12696-53	\$665.02	\$1647.88	\$1647.88	\$1852.29	\$1949.65
12696-29	\$675.32	\$1674.00	\$1674.00	\$1881.10	\$1979.77
12696-43	\$698.14	\$1731.52	\$1731.52	\$1944.79	\$2046.45
12696-19	\$711.04	\$1763.88	\$1763.88	\$1980.87	\$2084.33

**2. Delta Dental Contract for 2018-19 with Monthly Dental Insurance Rates:**

Individual	Family
\$32.25	\$73.25

**3. Vision Benefits of America Contract for 2018-19 with Monthly Vision Insurance Rates:**

Individual	Family
\$6.05	\$14.75

**4. Boston Mutual Life Contract with Life Insurance Rates for 2018-19: \$0.14/\$1,000 Coverage.**

**5. Long-Term Disability Contract with Insurance Rates for 2018-19: \$0.23/100 Coverage.**

**6. Election of a 2018-19 Board Treasurer.**

**7. 2018-19 Athletic Director—Bill Irwin.**

**8. Auditor—Local: Troese & Associates.**

**DIALOGUE ITEMS (Continued)**

□ **Mr. Algoe reviewed the 2018-19 Annual Housekeeping Items (Continued):**

9. School Dentist, Dr. Myers.

10. School Physician, Dr. Carroll.

11. 2018-19 Contract School Psychologist Rates:

<b>Maple Drive Cons.</b>	
<b>ReEvals--No Testing</b>	<b>\$253.40</b>
<b>ReEvals—Testing</b>	<b>\$456.76</b>
<b>Gifted Testing</b>	<b>\$456.76</b>
<b>Initial Testing</b>	<b>\$456.76</b>

<b>Kris Glosser</b>	
<b>ReEvals--No Testing</b>	<b>\$391.75</b>
<b>Gifted Testing</b>	<b>\$391.75</b>
<b>Initial Testing</b>	<b>\$456.76</b>

<b>Christina Smith</b>	
<b>ReEvals--No Testing</b>	<b>\$253.40</b>
<b>Gifted Testing</b>	<b>\$391.75</b>
<b>Initial Testing</b>	<b>\$456.76</b>

12. 2018-19 Source4Teachers Rates:

- a. Full Day Substitute Teacher **\$119.16**
- b. Half Day Substitute Teacher **\$ 72.82**
- c. Half Day Bldg Based Substitute Teacher **\$ 72.82**

13. Lawn Mowing—Deibles (No Increase in Rate from 2017-18:  
\$705 Per Mowing)

14. 2018-19 Repositories for Funds, as follows:

- a. Farmers' National Bank
- b. INVEST
- c. PLGIT
- d. PSDLAF

15. Student Accident Insurance through AG Administrators at  
Parent Paid Cost.

16. 2018-19 Cafeteria Items:

- a. Nutrition Group Contract
- b. Nutrition Group Budget
- c. Breakfast/Lunch/Milk Prices
- d. Ala Carte Prices

**DIALOGUE ITEMS** (Continued)

- ❑ Mr. Algoe reviewed Ann Smith, Van Driver.
- ❑ Mr. Algoe reviewed the Resignation of Paul Flickner as Jr High Basketball Team A Coach and Girls' Junior Varsity Basketball Coach, effective immediately.
- ❑ Mr. Algoe reviewed the 2018-19 Butler County Community College Enrollment Agreement.
- ❑ Mr. Algoe reviewed the 2018-19 Keystone School District Budget for Pubic Display.
- ❑ Mr. Algoe reviewed the Letter of Engagement for Payoff of the Clarion County Career Center Bonds with Dinsmore & Shohl, LLP.
- ❑ Mr. Algoe reviewed the CHRI Procedure Manual.
- ❑ Mr. Algoe reviewed the 2018-19 MMS Support Contract.
- ❑ Mr. Algoe reviewed the 2018-19 Guest Teacher Consortium Board Resolution.
- ❑ Mr. Algoe reviewed the Easement Abandonment and Realignment Agreement with Knox Borough.
- ❑ Mr. Algoe reviewed the Purchase of two (2) Classroom Sets of Desks from Virco at a cost of \$7,116 from Capital Reserve.
- ❑ Mr. Algoe reviewed the Revision of the Award of Crack Filling/Seal Coating to Terra Works from \$15,400 to \$19,400.
- ❑ Mr. Algoe reviewed the 2018 Graduate List.
- ❑ Mr. Algoe reviewed the 1<sup>st</sup> Reading of the Following Policies:
  1. #105: Curriculum
  2. #138: Language Instruction Educational Program for English Learners
  3. #239: Foreign Exchange Students
  4. #906: Public Complaint Procedures
  5. #918: Title I Parent and Family Engagement
  6. Mr. Algoe reviewed a 2-Hour Early Dismissal for Students and Staff on the Last Day of School, June 1.

**DIALOGUE ITEMS (Continued)**

- Mr. Algoe reviewed a 2-Hour Early Dismissal for Students and Staff on the Last Day of School, June 1.
- Mr. Algoe reviewed the End of Course Skills Test Forms for 2018-19 for PennDot and ARIN IU 28 Driver's Education Program.
- Mr. Algoe reviewed the 2018-19 Varsity Sports Ticket Prices:
  1. Adults—\$5 (\$1 Increase)
  2. Students—\$3 (No Increase)
  3. Seniors—\$2 (No Increase)
- Mr. Algoe reviewed the Resolution to Pay Off the Clarion County Career Center Bonds.

**ADJOURNMENT**

With no further business, the Work Session ended at 8:15 P.M. and the Executive Session began.

Respectfully submitted.

Vernon F. Lauffer, Board Secretary