

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
November 19, 2018**

OPENING/ATTENDANCE

Mr. Gregory A. Barrett, Vice-President of the Keystone School District Board of Directors, assumed the position of Chair and called the Regular Work Session to order on Monday, November 19, 2018 at 7 P.M. The Meeting was held in the Keystone Elementary School Library 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager and Mr. Dwayne E. VanTassel. Mr. John R. Slagle and Mrs. Stacey I. Thompson were absent. Also present were: Mr. Shawn Algoe, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

ANNOUNCEMENTS

- ❑ Mr. Barrett made an introduction of guests.**
- ❑ Mr. Barrett said an Executive Session would be held immediately following tonight's Regular Business Meeting to discuss Safety Planning.**
- ❑ Mr. Barrett said the next scheduled Meeting is the Combined Reorganization Meeting and Regular Work Session on Monday, December 3, 2018 at 7 P.M. in the Elementary School Library.**

PUBLIC COMMENT

- ❑ Mr. VanTassel said that the Veterans' Day Assembly was conducted well.**
- ❑ Rodney Sherman commented that the Senior Trip departure was handled well under the stressful conditions that occurred on Thursday.**

REPORTS

- ❑ Superintendent—Mr. Algoe reviewed:**
 - 1. Door Project in High School.**
 - 2. Water Line Replacement at High School.**
 - 3. Next Roof Replacement at High School.**
 - 4. Sound System for High School Gymnasium.**
 - 5. School Psychologist.**
 - 6. SB 1095—Graduation Requirements.**
 - 7. Future Ready PA Index.**
 - 8. Annual Wellness Committee Report.**
 - 9. School Safety & Security Grant--\$25,000.**
 - 10. Student Information Management System.**
 - 11. Phase 1 Comprehensive Planning.**
 - 12. 2018-19 Required LEA McKinney-Vento Homeless Monitoring.**

REPORTS (Continued)

- ❑ **Elementary Principal—Mr. McCormick reviewed:**
 1. ELA Textbook Adoption.
 2. Social Studies Textbooks.
 3. Elementary Camera System Operational.
 4. Family Holiday Night.
 5. Act 80 Day.

- ❑ **High School Principal—Mr. Wagner reviewed:**
 1. Annual Heritage Concert/Open House.
 2. Music Recognitions.
 3. Upcoming Concerts.
 4. Athletics Accomplishments.
 5. Math Improvements in 7th and 8th Grade.
 6. Eagle Scout Project completed by Jake Porter.
 7. Veterans' Day Assembly.
 8. Senior Trip.
 9. Book Fair.
 10. KYEA Resurrection.
 11. Blood Drive.

DIALOGUE ITEMS

- ❑ Mr. Algoe reviewed the Intent to Retire Letter from W. Gregory Heath, Social Studies Teacher.

- ❑ Mr. Algoe reviewed the Intent to Retire Letter from Vicky Campbell, Elementary Teacher, at the end of the 2018-19 School Year.

- ❑ Mr. Algoe reviewed and requested Approval of the 2018-19 Psychologist Contract.

- ❑ Mr. Algoe reviewed and requested Scott Dowlan as Substitute Custodian, pending proper completion of Personnel File Documentation and Clearances.

- ❑ Mr. Algoe recommended Jamie Weeter be hired as Paraprofessional immediately, pending proper completion of Personnel File Documentation and Clearances and Sonya Weaver be hired as Paraprofessional effective on or around January 18, 2018 pending the official resignation of Susan Baylor and proper completion of Personnel File Documentation and Clearances.

- ❑ Mr. Algoe reviewed and requested the Proposed Substitute Nurse Rate be Increased from \$85 to \$90 per day.

DIALOGUE ITEMS (Continued)

- ❑ Mr. Algoe reviewed and requested Approval of the Sophos Antivirus Software Contract, as presented.
- ❑ Mr. Algoe reviewed and requested Approval of the Upcoming Student Field Trips:
 1. 5/22/2019: 4th Graders to Clear Creek State Park. Requested by Brandi Fisher, using CATS Fund and Student Contributions to cover transportation costs.
 2. 5/30/2019: 6th Graders to Penns Cave and Wildlife Park. Requested by Michele Clover, using CATS Funds and Student Contributions.
- ❑ Mr. Algoe reviewed and requested Conrad Warner as Volunteer Weight Room Coordinator.
- ❑ Mr. Algoe reviewed and requested the Approval of the PIAA Resolution to Level the Competitive Arena.

ADJOURNMENT

With no further business, the Meeting Adjourned at 8:15 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary