

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting
April 20, 2009**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, April 20, 2009 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, located at 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. Roll Call was taken by Mr. Vernon Lauffer with the following in attendance: Mr. Gregory A. Barrett, Mr. James A. Beary, Ms. Terri K. Kahle, Mr. Thomas L McCoy, Mr. Alan F. Seigworth, Mr. William L. Shaner, Mr. John R. Slagle, Mrs. Marilyn L. Stempeck and Mr. Kenneth L. Swartfager. Also present were: Mrs. Pam Baughman, Mrs. Elizabeth Beal, Mrs. Suzanne Chomas, Mrs. Shawn Corcetti, Dr. Jean Atkin Gool, Mr. Wayne Johns, Mr. Jarrod Kapp, Mr. Shawn Kelly, Mr. Vernon Lauffer, Mr. Jonathan Maddy, Ms. Carol Meier, Mrs. Vicky Walters, Mr. Charles Weaver, Mr. Adam Wilshire, Mrs. Jennifer Wingard and Mrs. Erin Zacherl.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests.
- ❑ The Board visited the 5th Grade Science Fair Projects located in the Group Instruction Room.
- ❑ Mr. Slagle said the May Work Session will be held on May 4, 2009 and the Regular Business Meeting will be held on May 11, 2009.
- ❑ Mr. Slagle said an Executive Session was held on April 13, 2009 to discuss four Personnel Issues.
- ❑ An Executive Session will be held tonight to discuss Personnel regarding a Transportation Issue.

CONSIDERATION OF AGENDA

- ❑ Mr. Beary made the Motion to approve the Agenda with the following Deletions:
X.D. Quotes for Windows
The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.

PUBLIC COMMENT

None.

REPORTS

□ **Cafeteria--Ms. Meier reviewed:**

- Banquets and other programs are completed for the year.
- Commodities Foods ordered for next year's operations.
- Menus for remainder of the year involve much government food.
- Changes in the Cafeteria have been made due to a new Cafeteria Inspector.

□ **Elementary--Mrs. Corcetti reviewed:**

- Handout on upcoming Elementary Event dates highlighted with specific dates.
- PANA Committee headed by Jason Nellis promoting Nutrition and Activities.

□ **Guidance Counselors--Mr. Kelly and Mrs. Wingard:**

Mr. Kelly reviewed the following:

- Distributed Newsletter from March.
- Kindergarten Registration.
- Introduced Adam Wilshire as Guidance Intern since January 1, 2009.

Mrs. Wingard reviewed the following:

- The 6th Grade Career Unit started in the Spring.
- Transition of 6th Grade to the High School.
- 6th Grade Leadership Group to promote PSSA Testing through a Pep Assembly was held.
- Panther Peers is a group of Senior High Students who tutor Jr. High Students.
- Industry Club.
- PSSA Testing in the High School.
- Olweus Bullying Training for Core Group.

□ **Business Manager--Mr. Lauffer:**

- Mr. Lauffer reported to the Board on new Housing Construction that is occurring above the Elementary School. He has talked with the County Planning Commission and stated that the Commission is aware of potential construction plans and will be monitoring the process with each application. The Board requested a letter be sent to the County Planning Commission voicing any concern while also requesting that Harold Best be contacted to advise on the possibility of a sub-division.

□ **High School--Mrs. Walters/Mr. Maddy:**

- Mrs. Walters distributed various handouts regarding 2009-10 schedule changes, schedule of classes for 7th and 8th Grade and an IU6 Program Review Report. Many Board questions and much discussion followed on these handouts.

REPORTS (Continued)

□ **Superintendent--Dr. Gool:**

- Dr. Gool reported that the 2009-10 Budget Survey was presented last week with a \$171,500 shortfall reported and funded through a Real Estate Tax Increase. She stated that she has identified \$78,000 of cuts to expenses which leaves a shortfall of \$93,500. Board discussion followed with possibilities of balancing the Budget. A few of the ideas were utilizing Stimulus funds, offset to the Elementary Roof commitment and deeper cuts into the existing expenses.

CONSENT AGENDA

Mrs. Stempeck made the Motion to approve the Consent Agenda as follows:

□ **Minutes:**

- Approve the March 16, 2009 Work Session Meeting Minutes*
- Approve the March 16, 2009 Regular Business Meeting Minutes*
- Approve the April 13, 2009 Work Session Minutes*

□ **Financial Reports:**

- File the March, 2009 Board Summary Report for Audit*
- File the March, 2009 Liquid Cash and Investment Activity Analysis Report for Audit*
- File the March, 2009 Elementary Student Activities Report for Audit*
- File the March, 2009 High School Student Activities Report for Audit*
- File the March, 2009 High School Student Athletics Report for Audit*
- Approve the March, 2009 Contingency Fund Detail Report for Audit*
- Approve the March, 2009 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G*
- Approve the March, 2009 Cafeteria Bills for payment, as presented and located in Attachment C*
- Approve the March, 2009 Cafeteria P&L Report for payment*
- Approve the February, 2009 Conference Report for Audit*

□ **Written Reports:**

- Accept the February, 2009 Northwest School Combine Report*
- Accept the Career Center Report*
- Accept the IU Report*

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration)

- ❑ Ms. Kahle made the Motion to Approve a **FAMILY MEDICAL LEAVE for JENNIFER JOHNSON from August 26, 2009 through November 20, 2009 and a CHILD REARING LEAVE of ABSENCE from November 23, 2009 through June 30, 2010**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Mr. Barrett made the Motion to Approve the **MEMORANDUM OF AGREEMENT for KATHY SILVES' RETIREMENT** as presented. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--no; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 8-1.
- ❑ Ms. Kahle made the Motion to Approve the Additions to the Substitute List, as follows, pending proper completion of Personnel File Documentation and Clearances:
 - **CALLI YARGAR, Math**
 - **DEANNE BYERS, Bus Driver**
 - **TIMOTHY CHAPMAN, Bus Driver**The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Ms. Kahle made the Motion to Approve **CHAD NELLIS as VARSITY GIRLS' BASKETBALL HEAD COACH**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Mr. Barrett made the Motion to **DECLARE all the GIRLS' BASKETBALL COACH POSITIONS VACANT**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ Mr. Barrett made the Motion to Award the Bids as presented for the 2009-10 School Year:
 - **CUSTODIAL/MAINTENANCE SUPPLIES**
 - **TECHNOLOGY SUPPLIES**
 - **GENERAL & ART SUPPLIES**The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ Mr. Swartfager made the Motion to **BID, ADVERTISE and SUBMIT the PDE 3074 for the ELEMENTARY HOT WATER TANK.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Mrs. Stempeck made the Motion to Approve the **AUDIT REPORTS for FISCAL YEAR ENDING JUNE 30, 2008 as prepared by Troese & Associates.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Mrs. Stempeck made the Motion to Approve the **SETTLEMENT with ALLEGHENY TRAILS on the REAL ESTATE RE-ASSESSMENT** as presented. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--no; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--no. Motion carried 7-2.
- ❑ Mr. Slagle made the Motion to Approve the **NATURAL GAS PROCUREMENT for 2010-11 with a ceiling trigger of \$7.25.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Mr. Barrett made the Motion to Approve the **ANNUAL APPROVAL of INCOME SHARING by INDIVIDUAL between the COMMONWEALTH OF PENNSYLVANIA and the CENTRAL TAX BUREAU for the 2006 and 2007 CALENDAR YEARS.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Ms. Kahle made the Motion to Approve the **MEMORANDUM of UNDERSTANDING for an OUT-OF-DISTRICT STUDENT to attend KEYSTONE SCHOOL DISTRICT and PAY OUR CERTIFIED TUITION RATE.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Ms. Kahle made the Motion to Approve the **1st READING of POLICY #202, ELIGIBILITY of NON-RESIDENT STUDENTS.** Mr. Slagle also said to add the 2nd Reading of Policy #202 to next month's Agenda. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.

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ADJOURNMENT

With no further business, Mr. Swartfager made the Motion to Adjourn the Meeting at 9:16 P.M. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 9-0.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary