

**Keystone School District  
Knox, Pennsylvania  
Work Session  
October 8, 2007**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, October 8, 2007 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were in attendance: Mr. Gregory A. Barrett, Mr. James A. Beary, Ms. Terri K. Kahle, Mr. Thomas L. McCoy, Mr. William L. Shaner, Mr. John R. Slagle, and Mr. Kenneth L. Swartfager. Mr. R. Jeffrey Kline and Mrs. Marilyn L. Stempeck were absent. Also present were: Mrs. Shawn Corcetti, Mr. John Cornish, Mrs. Terrie Fink, Dr. Jean Gool, Mr. Vernon Lauffer, Ms. Heather Leskanic, Ms. Randi Libby, Mr. Jonathan Maddy, Mrs. Frankie Sheatz, Mrs. Vicky Walters and Mr. Steve Wilson.

**ANNOUNCEMENTS**

- Mr. Slagle made an Introduction of Guests.
- Mr. Slagle said there would be an Executive Session held tonight for a Personnel Issue and Collective Bargaining Issue.
- Mr. Slagle introduced Ms. Randi Libby, newly hired Band Teacher. Ms. Libby reported to the Board on her activities so far at Keystone. The Band was awarded a Third Place Trophy at the Autumn Leaf Festival Parade. She stated how happy she was to be here at Keystone.

**PUBLIC COMMENT**

None.

**HEARING OF PSEA GRIEVANCE**

Steve Wilson addressed the Board regarding a KEA Grievance concerning the sharing of a classroom by two High School Teachers. After exploration of the reason for filing the Grievance, Mr. Wilson requested questions from the Board. With no questions forthcoming, Mr. Slagle said that the Board would discuss the Grievance and formally consider the Grievance at next week's Meeting.

**PRESENTATION TO VICKY WALTERS BY DR. CORNISH**

Dr. Cornish addressed the Board regarding the Principal Mentor Program (Pennsylvania Academy for Teaching and Learning). As having served as Mentor, he presented her with a plaque on completing her TLI Program. Also, he presented a plaque to the District for their participation in the TLI Program.

**REPORTS**

□ **Superintendent--Dr. Gool reviewed:**

- Dr. Gool and Mr. Lauffer reviewed the purchase of a Cap for the School Pick-Up Truck to aid in protecting the band instruments and football equipment to any Football Games.
- Dr. Gool outlined her intent to organize the Parent/Community Advisory Committee. She distributed a flyer with information on the formation of the group.
- Dr. Gool attended the Knox Borough Council Meeting last Monday night regarding the issue to remove trees at the corner of Main Street and 208. They also discussed the DARE Program.
- She approached Sheriff Peck in regards to DARE Program and his possible contribution to supplementing the Program at Keystone.
- Mr. Lauffer and Mr. Barrett reviewed the Obsolete Desktop PC Giveaway that occurred last Thursday night. They said it was very successful and feel that the PC's got distributed properly with only a few minor problems.

□ **Cafeteria--Mrs. Meier addressed the Board:**

- No problems at this time in either Cafeteria.
- Working on increasing Elementary count--averaging 100 kids for breakfast.
- High School Breakfast is averaging 75-80 kids for breakfast, and the highest lunch count being 581 for Chicken Tenders, Mashed Potatoes and Gravy.
- New Steamer in High School.
- Football Boosters are working out well on Thursday nights.
- Soccer Booster are working well at the Elementary School.
- Kurt Richter will give his report next month on the Cafeteria Operations Review.
- New Buffet Meal Item.
- Ms. Kahle asked if an After School Program with a snack between School and Activities would be feasible. Mrs. Meier and Dr. Gool said that a program would be possible.

□ **Business Manager--Mr. Lauffer reviewed the following:**

- Anticipated Unaudited Financial Results for 2006-07 are expected to be a deficit of \$78,805. After backing out the items paid from the Fund Balance of \$79,823, net fiscal operations for 2006-07 resulted in a \$1,018 surplus--bottom line--before the Career Center Reconciliation, which is still unavailable.
- A Designated Fund Balance for FYE 6-30-07 will need to be decided next week. After Board discussion, it was agreed to continue the same process as in past years. Mr. Slagle requested the detail be prepared the same way as in past years for the Board to decide.

**REPORTS (Continued)**

□ **Business Manager--Mr. Lauffer (Continued)**

- Budget Transfers for FYE 6-30-07 will be presented next week for the Board to review.
- The Act 1 Index limit notion to eliminate the early Budget preparation will be needed if the Board chooses this Option. *Mr. Slagle requested this Item be placed on next week's Agenda.*

**DIALOGUE ITEMS**

- Ms. Kahle reviewed that there will be Benefits Compensation Plan Reports for 2007-08 for the Board in Thursday's packets along with recommended Substitute Rates. After Board discussion, *Mr. Slagle requested this item be added to next week's Agenda.*
- Mr. Barrett outlined the steps that Buildings & Grounds has undertaken to move forward with the hiring of the Maintenance Apprentice position. Mr. Barrett recommended to the Board that the testing would be done at the Career Center, and the interviews would be conducted by the Personnel Committee. With no objections, *Mr. Slagle requested this Item be added to next week's Agenda for Advertising and Posting of the Maintenance Position.*

**ADJOURNMENT**

With no further business, the Meeting adjourned at 8:20 P.M.

Respectfully submitted,

Vernon F. Lauffer  
Board Secretary