

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting
August 18, 2008**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, August 18, 2008 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, located at 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. Roll Call was taken by Mr. Vernon Lauffer with the following in attendance: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. William L. Shaner, Mr. John R. Slagle and Mrs. Marilyn L. Stempeck. Ms. Terri K. Kahle, Mr. Thomas L. McCoy, Mr. Alan F. Seigworth and Mr. Kenneth L. Swartfager were absent. Also present were: Mrs. Sue Chomas, Mrs. Shawn Corcetti, Dr. Jean Gool, Mr. Wayne Johns, Mr. Jerrod Kapp, Mr. Vernon Lauffer, Mr. Jonathan Maddy and Mrs. Vicky Walters.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests.
- ❑ An Executive Session was held on August 4, 2008 to discuss Personnel and Attorney Communications regarding the Ron Isler Lawsuit.
- ❑ An Executive Session was held tonight, August 18, 2008 to discuss Attorney Communications regarding the Ron Isler Lawsuit.

CONSIDERATION OF AGENDA

Mr. Beary made the Motion to approve the Agenda with the following Changes:

- ❑ Additions:
 - IX. H. Kim Swartfager Resignation
 - IX. I. Posting for a Cafeteria Monitor
 - IX.J. Jonathan Maddy--Director of Technology
 - X. E. Milestones Contract
- ❑ Deletions:
 - Consent Agenda--Cafeteria P&L
 - Consent Agenda--Career Center Report
 - July Student Activities

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Shaner--yes; Mr. Slagle--yes; and Mr. Swartfager--yes. Motion carried 5-0.

Mr. Swartfager arrived at the Meeting at 7:10 P.M.

PUBLIC COMMENT

None.

VERBAL REPORTS

- ❑ **Superintendent--Dr. Gool:**
 - Dr. Gool explained a need has arisen for an elevator in the Elementary School. She said that an elevator will be mandatory pending a remodel when the Building will have to be brought up to Code.

- ❑ **Business Manager--Mr. Lauffer:**
 - Mr. Lauffer reviewed the new Commonwealth of Pennsylvania's Act 32, which requires school districts to appoint one EIT Tax Collector on a countywide basis. He pointed out specific deadlines over the next two years to accomplish this.
 - Mr. Lauffer stated that there have been some shortcomings with the Homestead/Farmstead Contract Process. More will follow in the future months.

- ❑ **Elementary--Mrs. Corcetti:**
 - Mrs. Corcetti reviewed the Elementary Handbook Changes.
 - An Inservice Schedule was distributed for the Board to review.

- ❑ **High School--Mrs. Walters:**
 - Mrs. Walters thanked the custodians for the great-looking buildings.
 - Mrs. Walters met with the Coaches and Booster Clubs.
 - There will be some minor changes to the Athletic Handbooks.
 - The Athletic Schedule is on-line and will not be published on card stock. Mr. Barrett requested there are to be hard copies available.

- ❑ **Classrooms for the Future--Mrs. Witkowski:**
 - Mrs. Witkowski reviewed the CFF Funding and Allocations for equipment, supplies and labor for 2007-08 and 2008-09. She said that Professional Development is a large part of the Grant. She detailed specifics of the 2007-08 process and the plan for 2008-09.

CONSENT AGENDA

Mr. Barrett made the Motion to approve the Consent Agenda as follows:

- ❑ **Minutes:**
 - Approve the July 21, 2008 Work Session Minutes*
 - Approve the July 21, 2008 Regular Business Meeting Minutes*
 - Approve the August 4, 2008 Work Session Minutes*
 - Approve the August 4, 2008 Regular Business Meeting Minutes*

CONSENT AGENDA (Continued)

❑ **Financial Reports:**

- File the July, 2008 Liquid Cash and Investment Activity Analysis Report for Audit.*
- File the July, 2008 Elementary Student Activities Report for Audit.*
- File the May, 2008 High School Student Activities Report for Audit*
- File the June, 2008 High School Student Activities Report for Audit*
- File the May, 2008 High School Student Athletics Report for Audit*
- File the June, 2008 High School Student Athletics Report for Audit*
- File the July, 2008 High School Student Athletics Report for Audit*
- Approve the July, 2008 Contingency Fund Detail Report for Audit*
- Approve the July, 2008 General Fund Bills, the Interim Bills and the Wire Transfers for payment, as presented and located in Attachments A, D and G*
- Approve the July, 2008 Cafeteria Bills for payment, as presented and located in Attachment C*
- Approve the July, 2008 Conference Report for Audit*

❑ **Written Reports:**

- Accept the May, 2008 Northwest School Combine Report
- Accept the IU Report

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 6-0.

**An Executive Session was held from 7:45 P.M. to 8:10 P.M.
Mr. McCoy arrived at the Meeting at 7:50 P.M.**

PERSONNEL (For Individual or Separate Consideration)

- ❑ Mr. Beary made the Motion to **TABLE the HIRING OF AN ELEMENTARY ART TEACHER.** The roll call vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.
- ❑ Mr. McCoy made the Motion to **HIRE AMY KAPP as a LONG-TERM SUBSTITUTE for the 5th GRADE TEACHER POSITION, effective August 19, 2008, pending proper completion of Personnel File Documentation and Clearances.** The roll call vote is recorded as follows: Mr. Barrett--no; Mr. Beary--no; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--no. Motion carried 4-3.

PERSONNEL (For Individual or Separate Consideration) (Continued)

□ Mr. Barrett made the Motion to Approve the Additions to the 2008-09 Substitute List, pending proper completion of Personnel File Documentation and Clearances:

- Cheryl Burton, Elementary, Tionesta
- Heather Davis, Elementary/Spec Ed, Corsica
- Mary Catherine Gabrys, Elementary, Franklin
- Amanda Haupt, Early Childhood/Elem, Kennderdell
- Karlee Johnson, Social Studies, Rimersburg
- Tina Johnson, Instrumental Music, Sligo
- Kristin Lauer, Elementary, Clarion
- Leah Leadbetter, Early Childhood, Corsica
- Jayne Lloyd, Elementary/Science, Knox
- Gary McAninch, Math/Chemistry/Physics/Science/Biology
- Raquel McFarland, Elementary, Tionesta
- Crystal McWilliams, Early Childhood/Elem, Leeper
- Jennifer Murray, Elementary/Spec Ed, Sligo
- Jessica Patterson, English, Sligo
- Jessica Raybuck, Elementary, Knox
- Kevin Rush, Elementary, Rimersburg
- Brynn Space, Art, Shipperville
- Kalee Quinter, Nurse, Clarion
- Gary Clark, Bus Driver, Marble
- Jean Fico, Bus Driver, Parker
- Travis Mukina, Volunteer Cheerleading Coach, Slippery Rock
- Wendy Braun, Cafeteria, Shipperville
- Rose Miller, Cafeteria, Venus
- George Hartzell, Custodian, Shipperville

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

□ Mrs. Stempeck made the Motion to **Post for the Following Mentor Positions:**

- Grade 3 Teacher
- Grade 5 Teacher
- Grade 6 Teacher
- Guidance Counselor

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

PERSONNEL (For Individual or Separate Consideration) (Continued)

- ❑ Mr. Barrett made the Motion to Approve **CARRIE ANTHONY as a CONTRACTED SCHOOL PSYCHOLOGIST**, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.
- ❑ Mr. Barrett made the Motion to Approve the **RESIGNATION OF KIM SWARTFAGER as CAFETERIA MONITOR**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--abstained. Motion carried 6-0-1.
- ❑ Mr. Barrett made the Motion to Approve the **POSTING for a CAFETERIA MONITOR**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.
- ❑ Mr. Swartfager made the Motion to **SUSPEND THE RULES to add the Following:**
 - Jonathan Maddy, Technology Director
 - Athletic Handbook with Changes
 - Elevator Exploration
 - Elementary Handbook ChangesThe voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.
- ❑ Mrs. Stempeck made the Motion to Approve **JONATHAN MADDY as DIRECTOR of TECHNOLOGY**, effective August 19, 2008. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ Mr. Beary made the Motion to Approve the **2008-09 FUEL ADJUSTMENT for the BUS CONTRACTORS** as presented. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.
- ❑ Mr. Barrett made the Motion to approve the **INSTALLATION OF A GAS-CELL in the High School**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ Mr. Barrett made the Motion to **TABLE the AUDIT RESPONSE for FYE JUNE 30, 2003 and JUNE 30, 2004.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.
- ❑ Mr. Barrett made the Motion to Accept the **PROPERTY/LIABILITY and WORKERS' COMPENSATION INSURANCE as presented.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.
- ❑ Mr. Slagle made the Motion to Approve the **2008-09 MILESTONE's CONTRACT.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.
- ❑ Mr. Barrett made the Motion to Approve the **ATHLETIC HANDBOOK WITH CHANGE, the ELEVATOR EXPLORATION and the ELEMENTARY HANDBOOK CHANGES.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

GRANTS (For Individual or Separate Consideration)

- ❑ Mr. Beary made the Motion to Approve the **ELEMENTARY PLAYGROUND GRANT for \$20,000, the PRE-K COUNTS GRANT for 2008-09 in the amount of \$61,776 and the CLASSROOMS for the FUTURE GRANT for 2008-09 in the amount of \$45,413.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.
- ❑ Mr. McCoy made the Motion to Approve the **FEDERAL PROGRAMS APPLICATION for 2008-09 for Title I and Title II in the amount of \$337,600.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. McCoy--no; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 6-1.

**REGULAR BUSINESS MEETING
AUGUST 18, 2008
PAGE 7**

ADJOURNMENT

Mr. Barrett made the Motion to Adjourn the Meeting at 10:22 P.M. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Mr. McCoy--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes; and Mr. Swartfager--yes. Motion carried 7-0.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary