

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
January 9, 2017**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, January 9, 2017 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager and Mr. Dwayne E. VanTassel. Mrs. Stacey I. Thompson was absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Rodney Sherman and Mr. Bradley Wagner.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said an Executive Session would be held tonight immediately following the Work Session to discuss one (1) Personnel Issue.
- ❑ Mr. Slagle said the next scheduled Meeting is the Regular Business Meeting on Monday, January 16, 2017 at 7 P.M. in the Elementary School Library.

PUBLIC COMMENT

None.

REPORTS

- ❑ **Superintendent—Mr. Algoe reviewed:**
 1. Foster Care.
 2. ESSA Reauthorization.
 3. 2017-18 Personnel Structure.
 4. Treadmills in Fitness Center. *After Board discussion, Mr. Slagle requested the Consideration of the Purchase of the Treadmills be added to next week's Agenda.*
- ❑ **High School—Mr. Wagner reviewed:**
 1. Winter Athletic Activities.
 2. Music Concerts.
 3. Window Decorating.
 4. Keystone Exams.
 5. Upcoming Events.

DIALOGUE ITEMS

- ❑ Mr. Algoe reviewed Granting Tenure to Jason Best, Elementary Teacher, as of December 19, 2016.
- ❑ Mr. Algoe reviewed the Letters of Intent to Retire at the end of the 2016-17 School Year from:
 1. Melanie Berkery, Elementary Special Education Teacher.
 2. Pam Ferringer, Elementary Teacher.
 3. Linda Heath, Elementary Language Arts Teacher.
 4. Margaret Patton, High School Spanish Teacher.
 5. Rob Simmons, High School Industrial Arts Teacher.
- ❑ Mr. Algoe reviewed the Establishment of Tax Collector Commission Rates for 2018 through 2021. Their current rates are as follows:
 1. \$3.50 per Collection of Real Estate and/or Per Capita/Occupation.
 2. \$7.00 for 3 Collections of Installment Real Estate.
- ❑ Mr. Algoe reviewed the Resignation Letter of Jeanne McElhatten as Elk Township Tax Collector as of January 15, 2017.
- ❑ Mr. Algoe reviewed the Resignation Letter of Rose Schreckengost as Shipperville Borough Tax Collector as of November 30, 2016.
- ❑ Board Discussion ensued on an outline for the Motion to Allocate the 2015-16 General Fund Operational Surplus of \$313,751. After agreement, *Mr. Slagle requested this Item be added to next week's Agenda for consideration with \$100,000 being transferred to Plant/Physical Fund and \$213,751 being transferred to Capital Reserve. Additionally, a transfer would be considered for \$147,024 to close the Long Term Funding Stream Account and move these Funds to the Capital Reserve Textbook Fund.*
- ❑ Mr. Algoe reviewed the Athletic Committee Items, pending proper completion of Personnel File Documentation and Clearances:
 1. Paul Everett, Boys' Varsity Baseball Assistant Coach.
 2. Jeff Dietz, Varsity Track & Field Assistant Coach.
 3. Kacy Lewis, Jr. High Girls' Volleyball Coach, 7th/8th Grade.
 4. Bryan Mong, Jr. High Girls' Volleyball Coach, 7th/8th Grade.
 5. Chad Rogers, Jr. High and Varsity Wrestling Volunteer Coach.
 6. Resignation of Travis Karo, Jr. High Football Assistant Coach.
 7. Post for a Jr. High Football Assistant Coach.
- ❑ Mr. Algoe reviewed the Upcoming Professional Development:
 1. 1/24/2017: National Security Briefing for Teachers Workshop. Requested by Brett Vaughn and Conrad Warner, at a cost of \$120.76, using Budgeted Funds and Contingency Fund.

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An Executive Session was held from 8:07 P.M. until 8:32 P.M.

ADJOURNMENT

With no further business, the Meeting adjourned at 8:04 P.M.

Respectfully submitted,

**Vernon F. Lauffer
Board Secretary**

