

**Keystone School District  
Knox, Pennsylvania  
Regular Work Session Minutes  
December 5, 2017**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, December 5, 2017 at 7:09 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager and Mr. Dwayne E. VanTassel. Mrs. Stacey I. Thompson was absent. Also present were: Mr. Shawn Algoe, Mr. Vernon Lauffer, Mr. Michael McCormick and Mr. Bradley Wagner.

**ANNOUNCEMENTS**

- Mr. Slagle made an introduction of guests.
- Mr. Slagle said the next scheduled Meeting would be the Regular Business Meeting on Monday, December 11, 2017 at 7 P.M. in the Elementary School Library.

**PUBLIC COMMENT**

None.

**REPORTS**

- Superintendent—Mr. Algoe reviewed:**
  1. High School PA System.
  2. Changing of Cafeteria Meals Charging Policy.
  3. Right To Know Law.
- Elementary Principal—Mr. McCormick reviewed:**
  1. 356 Parent/Teacher Conferences were conducted on November 28.
  2. Holiday Family Night was held last Friday night.
  3. Elementary Band & Choir Concert will be held December 20.
- High School Principal—Mr. Wagner reviewed:**
  1. High School Band Concert will be held December 7.
  2. High School Choir Concert will be held December 21.
  3. Winter Sports kick-off on Friday, December 8.
  4. Consideration of an additional A/P Course.
  5. Request for Textbooks.

**DIALOGUE ITEMS**

- ❑ Mr. Algoe and the Buildings & Grounds Committee reviewed and recommended to purchase the District-Wide Lighting Proposal.
- ❑ Mr. Algoe gave an update on the High School Choir Robes.
- ❑ Mr. Algoe reviewed the High School Walk-In Cooler Evaporator that needs replaced.
- ❑ Mr. Algoe requested the Upcoming Field Trips:
  1. 5/23/2017: 4<sup>th</sup> Graders to Clear Creek State Park. Requested by Vicki Cotton, using CATS Funds and Student Contributions.
- ❑ Mr. Algoe requested the 2<sup>nd</sup> Reading of the Following Policies:
  1. #103: Non-Discrimination in School and Classroom Practices (Revision).
  2. #103.1: Non-Discrimination: Qualified Students with Disabilities (Revision)
  3. #104: Non-Discrimination in Employment Practices (Revision)
  4. #150: Title I Comparability of Services (New)
  5. #918: Title I Involvement (Revision)
- ❑ Mr. Algoe reviewed the Resignation Letter from Josh Albright as Winter Weight Room Coordinator.
- ❑ Mr. Algoe requested the Hiring of Tom Bowser as Winter Weight Room Coordinator.
- ❑ Mr. Algoe reviewed the Resignation Letter from Tyrell Beary, Full-Time Custodian, effective December 8, 2017.
- ❑ Mr. Algoe requested the Retroactive Approval of Posting and Advertising for a Full-Time Custodian position.
- ❑ Mr. Algoe reviewed the Resolution To Limit Tax Increase to Index in 2018.
- ❑ Mr. Algoe requested the Upcoming Professional Development:
  1. 12/15/2017: Clarion County SAP Fall District Council, Clarion. Requested by Petula King at a cost of \$25.89, using Budget4ed Funds.

**ADJOURNMENT**

With no further business, the Meeting adjourned at 7:56 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary

