

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
April 16, 2018**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, April 16, 2018 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said the next scheduled Meeting would be the combined Regular Work Session and Business Meeting on Monday, May 14, 2018 at 7 P.M. in the Elementary School Library.
- ❑ Mr. Slagle said an Executive Session would be held immediately after tonight's Work Session to discuss one (1) Personnel Item and one (1) Student Issue.

PUBLIC COMMENT

None.

REPORTS

- ❑ **Superintendent—Mr. Algoe reviewed:**
 1. School Physical Plant Project Updates.
 2. Telecommunication White Board Replacement.
 3. Inaccurate Social Media Reporting.
 4. Personnel Update.
- ❑ **Elementary Principal—Mr. McCormick reviewed:**
 1. 6th Grade STEM Club Award Winners were: Bella Black, Jonathan Hansford, Amanda Reyes and Drew Slaughaupt.
 2. 23 New Members were inducted into the Elementary National Honor Society: Ashlee Albright, Jerzey Bell, Alexis Bigley, Taylor Brindley, Kelsie DeLoe, Emilee Dixon, Isaac Dunkleberger, Emmet Fye, Kaleb Gooden, Drew Keth, Arianna Lasher, Kenna Lloyd, Gwyneth Manno, Ava Patrick, Tyler Pheiff, Liliana Rhoades, Julia Roman, Abbigail Sell, Karlee Smith, Noah Weckerly, Jillian Winters, Bella Black and Brandon Pritt.
 3. Cafeteria Grant for Grab-N-Go Breakfast.
 4. Annual Folk Festival will be held on May 2.

REPORTS (Continued)

- ❑ **High School Principal—Mr. Wagner reviewed:**
 1. Concert Band Adjudication & Concerts.
 2. Upcoming Events.
 3. Hosted the All-Star Basketball Game.
 4. PSSA Testing underway.
 5. 15 New Members were inducted into the High School National Honor Society: Hannah Slother, Tessa Roberts, Corra Black, Claire Warner, Mikayla Scheckler, McKenna Deible, Nemah Saylor, Mason Burns, Andrew Lauer, Conrad Lloyd, Troy Johnson, Kat Custer, Micheala Strotman, Mandy Wingard and Dan Rodgers.
 6. One Student possibly will not be graduating.
 7. Thanked the Board for installment of cameras, bells, etc.

DIALOGUE ITEMS

- ❑ Mr. Algoe reviewed the Letter of Retirement from Rebecca Ritchey, Custodian, effective June 29, 2018.
- ❑ Mr. Algoe requested to Post and Advertise for a Paraprofessional.
- ❑ Mr. Algoe reviewed the Athletic Committee Personnel Recommendations from March's Meeting, pending proper completion of Personnel File Documentation and Clearances:
 1. Boys' Varsity Soccer Head Coach—Josue Barrios Ontiveros.
 2. Cross Country Assistant Coach—Staci Hannold.
 3. Golf Assistant Coach—Jim Durnell,
 4. Varsity Volleyball Coach—Hope Mays.
 5. Varsity Track & Field Volunteer Coach—Audrianna VanTassel.
- ❑ Mr. Algoe requested Stacey Flannigan and Sandy Rossman as Summer Custodial Workers.
- ❑ Mr. Algoe requested the Revision of Bus #3 and Bus #9 Transportation Contracts from Rick A. Zerbe and Debra A. Zerbe to Rick A. Zerbe, effective immediately.
- ❑ Mr. Algoe reviewed with 2016-17 Audit, pointing out specific areas with positive audit opinions.
- ❑ Mr. Algoe reviewed the Proposed 2018-19 Clarion County Career Center Budget.
- ❑ Mr. Algoe reviewed the 2018-19 CHAMP Athletic Trainer Contract.

DIALOGUE ITEMS (Continued)

- ❑ Mr. Algoe reviewed the Proposed 2018-19 Keystone School District Budget. He said the Budget for Public Display will be on the May Agenda.
- ❑ Mr. Algoe reviewed the District-Wide Parking Lot Crack Filling and Seal Coating Quotes. The low quote is Terra Works at a cost of \$15,400, with funds from Capital Reserve.
- ❑ Mr. Algoe reviewed the 2018-19 General and Art Supplies Bid Results.
- ❑ Mr. Algoe requested the Upcoming Field Trips:
 1. 4/19/2018: Chemistry II Class (9 Students) to Grove City College STEM Building. Requested by Alison Albright, with a cost of van transportation.
 2. 4/26/2018: Social Studies Class (10 Students) to Clarion University. Requested by Conrad Warner, with a cost of van transportation.
 3. 5/2018: Kindergarten Classes to Knox Post Office, Fire Station and Library. Requested by Kim Riley and Jenna Fink, at no cost to the District.
 4. 5/18/2018: STEM Club to Harrisburg University. Requested by Amanda Phillips, with a cost of van transportation.
 5. 5/10/2018: Progressive Agriculture Days at Clarion County Park. Requested by Kim Davis, using student contribution.
 6. 5/11/2018: 3rd and 45th Graders to Shippenville Health Rehab. Requested by Deb Filson, using CATS Funds.
 7. 5/11/2018: Ecology Class to Canoe Creek. Requested by Matt Baker, using Budgeted Funds.
- ❑ Mr. Algoe reviewed the Athletic Committee Recommendations from the April 13, 2018 Meeting, pending proper completion of Clearances:
 1. Eric Easton, Basketball Volunteer Coach.
 2. Andy Hogue, Basketball Volunteer Coach.
 3. A.J. Johnson, Basketball Volunteer Coach.
 4. David Custer, Boys' Track & Field Volunteer Coach.

An Executive Session was held for 7:50 P.M. until 8:26 P.M.

ADJOURNMENT

With no further business, the Meeting was adjourned at 7:50 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary

