

**Knox, Pennsylvania
Regular Work Session Minutes
August 13, 2018**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, August 13, 2018 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said the next scheduled Meeting is the Regular Business Meeting on Monday, August 20, 2018 at 7 P.M. in the Elementary School Library.

PUBLIC COMMENT

None.

REPORTS

- ❑ **Superintendent—Mr. Algoe reviewed:**
 1. School Physical Plant Updates.
 2. School Psychologist Services.
 3. School Safety & Security Coordinator—PA Mandate.
 4. Foreign Exchange Student.
 5. Thank You to all Keystone School District Custodial & Maintenance Staff.
 6. School Board Director Training.
 7. Mobile Farm Ag Lab.
 8. After-School Dinner Program.
- ❑ **Elementary Principal—Mr. McCormick reviewed:**
 1. Student Enrollment.
 2. Backpacks for Success Program.
 3. Back-To-School is tonight for Kindergarten students.

REPORTS (Continued)

- ❑ **High School Principal—Mr. Wagner reviewed:**
 1. Double Days starts today for Fall Sports.
 2. Marching Band Camp.
 3. Cross Country Invitational.
 4. Athletic Events.
 5. Academic Schedules are available today.
 6. Back-To-School Night.
 7. Personal Goals.

DIALOGUE ITEMS

- ❑ **Mr. Algeo requested Granting Tenure to the Following Teachers;**
 1. Jennifer Potter—August 8, 2018.
 2. Amy Goldthwaite—August 11, 2018.
 3. Carly Wallock—August 24, 2018.
- ❑ **Mr. Algeo requested a Mentor Teacher for Tom Crumlish.**
- ❑ **Mr. Algeo reviewed and requested the Hiring of Julie Hook as Full-Time Custodian, pending proper completion of Personnel File Documentation and Clearances.**
- ❑ **Mr. Algeo requested the Hiring of Hartford Hartzell as a Substitute Custodian, pending proper completion of Personnel File Documentation and Clearances.**
- ❑ **Mr. Algeo reviewed and requested a 3-Year Agreement with Atlantic Broadband for PRI Phone Service.**
- ❑ **Mr. Lauffer reviewed the Investments Process, as follows:**
 1. Farmers National Bank: \$4,629,232, 7-24-18, 4.5 years, 3%.
 2. Clarion County Community Bank: \$500,000, 8-14-18, 59 months, 3 %.
- ❑ **Mr. Algeo previously discussed the Buildings & Grounds projects.**
- ❑ **Mr. Algeo requested the 2nd Reading of the Following Policies:**
 1. #347: Workers' Compensation Transitional Return-To-Work Program.
 2. #810: Transportation.
 3. #810.1: School Bus Driver and School Commercial Motor Vehicle Drivers.
 4. #810.3: School Vehicle Drivers.
 5. #818: Contracted Services Personnel.

DIALOGUE ITEMS (Continued)

- ❑ **Mr. Algoe reviewed and requested the Athletic Council Recommendations:**
 1. **Kacy Lewis as Girls' Basketball Varsity Assistant/JV Coach, pending proper completion of Personnel File Documentation and Clearances.**
 2. **Alexandria Bearfield as Co-Ed Competitive Spirit/Cheerleading Assistant Coach, pending proper completion of Personnel File Documentation and Clearances.**
 3. **Aurie Weaver as Junior High Football Volunteer Coach, pending proper completion of Clearances.**
 4. **Andy Slaughenhaupt as Junior High Football Volunteer Coach, pending proper completion of Clearances.**
 5. **Dan Cospser as Junior High Football Volunteer Coach, pending proper completion of Clearances.**

- ❑ **Mr. Algoe requested Mildred Whitmore as a Van Driver for Whitmore Busing, LLC, pending proper completion of Personnel File Documentation and Clearances.**

- ❑ **Mr. Algoe reviewed the Resignation Letter from Josh Almes as Assistant Marching Band Instructor.**

ADJOURNMENT

With no further business, the Meeting adjourned at 8:14 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary

