

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
October 8, 2018**

OPENING/ATTENDANCE

Mr. Gregory A. Barrett, Vice-President of the Keystone School District Board of Directors, assumed the position of Chair and called the Regular Work Session to order on Monday, October 8, 2018 at 7 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mr. John R. Slagle was absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick and Mr. Bradley Wagner.

ANNOUNCEMENTS

- Mr. Barrett made an introduction of guests.
- Mr. Barrett said an Executive Session would be held immediately following tonight's Regular Business Meeting to discuss One (1) Collective Bargaining Issue.
- Mr. Barrett said the next scheduled Meeting is the Regular Business Meeting on Monday, October 15, 2018 at 7 P.M. in the Elementary School Library.

PUBLIC COMMENT

None.

REPORTS

- Superintendent—Mr. Algoe reviewed:**
 1. Buildings & Grounds Projects for 2018-19.
 2. Vex Robotics Initiative.
 3. Saw Stop Project.
 4. Chromebook Initiative.
 5. 2019-20 Act 1 Index.
 6. Act 44 School Safety & Security.
- Elementary Principal—Mr. McCormick reviewed:**
 1. PSSA Scores.
 2. School Safety Grant Award of \$11,250.
 3. October 23 will be the Elementary Open House.

REPORTS (Continued)

- ❑ **High School Principal—Mr. Wagner reviewed:**
 1. Upcoming Events.
 2. Clarion/Keystone School District Wrestling Co-Op Approved by the State.
 3. PSSA Results.
 4. Eagle Scout Projects.
 5. Veterans' Day Assembly.
 6. Senior Trip.
 7. Donations for Nurse's Office at the High School.

- ❑ **Special Education—Mrs. Chomas reviewed:**
 1. Special Education Plan due this year.
 2. Chapter 16 Gifted Regulations.
 3. 2018 Mental Health Report.

DIALOGUE ITEMS

- ❑ **Mr. Algoe reviewed the Intent to Retire Letter from Bill Baughman, Maintenance Director, effective June 30, 2018.**

- ❑ **Mr. Algoe reviewed the Letter of Resignation from Rachel Paz, Spanish Teacher, effective November 16, 2018.**

- ❑ **Mr. Algoe reviewed the Letter of Resignation from Sharon Facciani, Paraprofessional, effective October 4, 2018.**

- ❑ **Mr. Algoe reviewed and requested Angella Scalise as a Long-Term Substitute English Teacher.**

- ❑ **Mr. Algoe reviewed the Handrail at the High School Gym Entrance and the Trainer's Room Quote from Specialty Fab & Powder Coating at a cost of \$2,306.10 for the Gym and \$3,339.13 for the Trainer's Room for a total of \$5,699.23.**

- ❑ **Mr. Algoe reviewed and requested the FYE June 30, 2018 Budget Transfers.**

- ❑ **Mr. Algoe reviewed and requested the Fund Balance Designation at June 30, 2018.**

- ❑ **Mr. Algoe requested the Upcoming Professional Development:**
 1. **10/26/2018: School Nurse Conference in Clarion. Requested by Petula King at a cost of \$16.02, using Budgeted Funds.**
 2. **10/24/2018 & 10/25/2018: Homelessness Conference in Harrisburg. Requested by Jennifer Wingard at a cost of \$237, using Budgeted Funds.**

DIALOGUE ITEMS (Continued)

- **Mr. Algoe requested the Upcoming Field Trips (Continued):**
 1. **10/16/2018: Yearbook Staff Soliciting Ads in Knox, Shippenville and Clarion. Requested by Sandi McElravy, with Funds for Gas for the Van.**
 2. **12/7/2018: 7th Grade to Byham Theater in Pittsburgh. Requested by Karen McGiffin, using Funds from Fundraisers, Jr Hi Student Government and Student Contributions.**
 3. **12/18/2018: Elementary Select Choir to Knox Senior Center. Requested by Barbi Milliron, at no cost to the District.**
 4. **10/25/2018: Chemistry II Class to Grove City College STEM Building. Requested by Alison Albright, using funds for Gas for the Van.**

- **Mr. Algoe reviewed and requested the 2nd Reading of the Following Policies:**
 1. **#006: Meetings**
 2. **#108: Adoption of Textbooks**
 3. **#246: School Wellness**
 4. **#311: Reduction in Staff**
 5. **#704: Maintenance**
 6. **#806: Child Abuse**
 7. **#808: Food Service**

ADJOURNMENT

With no further business, the Meeting adjourned at 8:10 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary