

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
April 15, 2019**

OPENING/ATTENDANCE

Mr. Gregory A. Barrett, Vice-President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, April 15, 2019 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mrs. Trisha D. Dixon and Mr. John R. Slagle were absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Chandler Fescenmyer, Mr. Hunter Fescenmyer, Mr. Ethan Heeter, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman, Mrs. Deanna Sintobin and Mr. Bradley Wagner.

ANNOUNCEMENTS

- ❑ Mr. Barrett made an introduction of guests.
- ❑ Mr. Barrett said the next scheduled Meeting would be the Combined Regular Work Session and Regular Business Meeting on Monday, May 13, 2019 at 7 P.M. in the Elementary School Library.

PUBLIC COMMENT

None.

REPORTS

- ❑ **Superintendent—Mr. Algoe reviewed:**
 1. Transportation changes for 2019-20 from Double Runs to Single Runs.
 2. RIU6 Special Education Classrooms.
 3. Special Education Update for School Year 2019-20:
 - A. Classrooms brought back to Keystone School District.
 - B. Cyclical Monitoring.
 - C. Sue Chomas to delay her Retirement until June, 2020.
- ❑ **Elementary Principal—Mr. McCormick reviewed:**
 1. Title I Monitoring just completed.
 2. PSSA testing underway.

REPORTS (Continued)

- **High School Principal—Mr. Wagner:**
 1. **Upcoming High School Events.**
 - A. **Instrumental Concert: May 14 at 7:30 P.M.**
 - B. **Choral Concert: May 23 at 7:30 P.M.**
 2. **Spring Sports have been in full swing.**
 3. **The Women’s and Men’s Alumni Basketball Games raised over \$1,600 for the Clarion County Coalition for Suicide Prevention.**
 4. **Rachel Champluvier has been selected to attend the prestigious Pennsylvania School for Excellence in Agricultural Sciences this summer.**
 5. **PSSA Testing is underway and will be administered over the next three weeks.**
 6. **Keystone Exams will be held from May 13 through May 21, 2019.**
 7. **Eighth Grade Students have been participating in College Research Conferences at IUP and Clarion University and are representing Keystone very well.**
 8. **Year-End Events:**
 - A. **Baccalaureate: May 19, 2019 at 6 P.M.**
 - B. **Commencement Practices: June 5, 6 and 7.**
 - C. **Senior Banquet and Awards Ceremony: June 6 beginning at 5:30 P.M.**
 - D. **Commencement: June 7, 2019 at 7 P.M.**

DIALOGUE ITEMS

- **Mr. Algoe requested the Approval of the Letter of Retirement from William Baughman, Maintenance Supervisor, effective June 28, 2019.**
- **Mr. Algoe reviewed and requested the Approval of the 2019-20 School Psychologist Contract with Maria Vaughn.**
- **Mr. Algoe requested the Hiring of Daniel Cospers as Substitute Nurse.**
- **Mr. Algoe requested the Hiring of Hollie Raybuck as Cafeteria Monitor for the remainder of the 2018-19 School Year, effective April 16, 2019.**
- **Mr. Algoe requested to Post and Advertise for a High School Social Studies Teacher.**
- **Mr. Algoe requested to Post and Advertise for a Part-Time Speech Teacher (.4 FTE).**
- **Mr. Algoe reviewed the current Keystone School District Budget for 2019-20 with updates from the prior month, while also looking at future operations.**
- **Mr. Algoe reviewed and requested the Approval of the Elementary ELA Textbook Purchase from Pearson at a total cost of \$108,278.06, with funds from Capital Reserve—Textbook Fund.**

DIALOGUE ITEMS (Continued)

- ❑ Mr. Algoe reviewed and requested the Approval of the Cyber School Resolution.
- ❑ Mr. Algoe reviewed and requested the Approval of the July 1, 2019 to June 30, 2022 Special Education Plan.
- ❑ Mr. Algoe reviewed and requested the Award of the Re-Build of the Elementary Circulating Pump to V-Systems at a cost of \$1,773.40, with funds from Capital Reserve.
- ❑ Mr. Algoe reviewed and requested the Award of the Fire Suppression System Over Kitchen Ovens to Cintas at a cost of \$3,209.67 for the Elementary and \$880.05 for the High School for a total cost of \$4,089.72, with funds from Capital Reserve.
- ❑ Mr. Algoe reviewed and requested the Award of the Permanent High School Auditorium Stage Lift to Access Elevator at a total cost of up to \$15,370, with funds from Capital Reserve.
- ❑ Mr. Algoe reviewed and requested the Approval of the Upcoming Student Field Trips:
 1. 5-9-2019: Business Math Class (Learning Support) to Carriage Inn. Requested by Kim Exley, using Contingency Funds.
 2. 5-9-2019: 2nd Grade to Progressive Agriculture Day at Clarion County Park. Requested by Kim Davis, using CATS Funds.
 3. 5-13-2019: Mrs. Davis's Classroom to Camp Coffman. Requested by Kim Davis, using Budgeted Funds and Camp Coffman Award Funds.
 4. 5-20-2019: Kindergarten to Camp Coffman. Requested by Jenna Fink, using CATS Funds and Student Contributions.
- ❑ Mr. Algoe reviewed and requested the Approval of the Recommendations from the Athletic Council, pending proper completion of Personnel File Documentation and Clearances:
 1. Paul Flickner, Girls' Basketball Volunteer Coach.
 2. Andrew Waugaman, Boys' Varsity Baseball Volunteer Coach.
- ❑ Mr. Barrett reported to the Board on the number of years of service for the current Board Directors—128 years of experience.

DIALOGUE ITEMS (Continued)

- Mr. Algoe reviewed and requested the Approval of the 2019-20 Annual Board-Approved Items;

1. Post for Summer Custodial Help.

2. Highmark Monthly Medical Insurance Rates (7.66% Increase):

| PPO Blue | Individual | Parent/Child | Parent/Children | Husband/Wife | Family |
|----------|------------|--------------|-----------------|--------------|-----------|
| 46867-19 | \$639.18 | \$1582.02 | \$1582.02 | \$1779.93 | \$1874.16 |
| 12696-83 | \$639.18 | \$1582.02 | \$1582.02 | \$1779.93 | \$1874.16 |
| 12696-84 | \$646.25 | \$1599.10 | \$1599.10 | \$1799.54 | \$1894.97 |
| 12696-23 | \$661.24 | \$1640.08 | \$1640.08 | \$1842.05 | \$1938.24 |
| 12696-64 | \$661.24 | \$1640.08 | \$1640.08 | \$1842.05 | \$1938.24 |
| 46867-35 | \$657.96 | \$1627.46 | \$1627.46 | \$1831.99 | \$1929.40 |
| 12696-35 | \$657.96 | \$1627.46 | \$1627.46 | \$1831.99 | \$1929.40 |
| 12696-60 | \$669.39 | \$1659.75 | \$1659.75 | \$1864.64 | \$1962.20 |
| 12696-52 | \$709.33 | \$1759.53 | \$1759.53 | \$1977.44 | \$2081.22 |
| 12696-29 | \$727.05 | \$1802.22 | \$1802.22 | \$2025.19 | \$2131.42 |
| 12696-43 | \$751.61 | \$1864.15 | \$1864.15 | \$2093.76 | \$2203.20 |
| 12696-19 | \$765.50 | \$1898.99 | \$1898.99 | \$2132.60 | \$2243.99 |

3. Delta Dental Contract for 2019-20 with Monthly Dental Insurance Rates:

| Individual | Family |
|------------|---------|
| \$32.25 | \$73.25 |

ADJOURNMENT

With no further business, the Meeting was adjourned at 8 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary

