

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
June 10, 2019**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, June 10, 2019 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mr. Dustin L. Swartfager was absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick and Mr. Bradley Wagner.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said an Executive Session would be held tonight immediately following the Work Session for the Mandated Annual Safety and Security Report and three (3) Personnel Items.
- ❑ Mr. Slagle said the next scheduled Meeting would be the Regular Business Meeting on Monday, June 17, 2019 at 7 P.M. in the Elementary School Library.

PUBLIC COMMENT

None.

REPORTS

- ❑ **Superintendent—Mr. Algoe reviewed:**
 1. 2019-20 School Budget.
 2. Thirty (30) Chair/Desk Combination Units for High School at \$4,496 from Virco with funds from Capital Reserve.
 3. CSIU SIS Transition and Implementation Update.
 4. Interactive Whiteboard Replacement Needs.
 5. Transportation Report/Update.
 6. Clearance Tracking Software.
 7. Carnegie Mellon University (CMU) Computer Science Summer Academy.
 8. Capital Reserve Fund Transfer up to \$100,000 for FYE June 30, 2019.
 9. Athletic Student Fee Family Cap.
 10. Golf Co-Op with North Clarion.

REPORTS (Continued)

- **Elementary School Principal—Mr. McCormick reviewed:**
 1. 67 Sixth Graders Graduated.
 2. Awards Presented:
 - A. Scott Hutchison presented the Outstanding Citizenship Award to Abigail Sell and Lilliana Rhoades.
 - B. The Pam Harasti Memorial Award went to Tyler Pheiff and Chloe Chapman.
 3. Elementary Master Schedule.

- **High School Principal—Mr. Wagner reviewed:**
 1. Fall Marching Band—103 Students. Ethan Heeter and Faith Young will be Co-Drum Major/Majorette.
 2. District Track Results:
 - A. Tessa Weaver, 2nd in Girls' Shot Put.
 - B. Brody Coleman, 4th in 110 Meter, 1st 300 Meter Hurdles, 2nd in Long Jump and 1st in Triple Jump (new District 9 Record of 45'5").
 3. State Track Results:
 - A. Tessa Weaver, 19th in Shot Put.
 - B. Brody Coleman, 9th in 100 Meter Hurdles, 3rd in 300 Meter Hurdles (Medal), 13th in Long Jump and 2nd in Triple Jump (Medal).
 4. Commencement: 74 Students Graduated. Dan Reichert was the Speaker. Conor Exley was Valedictorian. McKenzie Hovis was Salutatorian.
 5. Envirothon Team Competition: Members were Conrad Lloyd, Logan English, Alyssa Klinger, Nemah Saylor and Caleb Thompson. Finished first in the Clarion County Envirothon Competition and qualified for the PA Envirothon Championship at UPJ. Faculty Advisors were Mrs. McCandless and Mr. Baker.
 6. Mr. Warner and Mr. Busch hosted the 8th Grade Social Studies Research Conference on June 5 at the High School Library. Thirty-one students participated.

- **Special Education Director—Mrs. Chomas reviewed:**
 1. Special Education Plan Submission
 2. Audit Data Collection

DIALOGUE ITEMS

- Mr. Algoe Reviewed and Requested the following 2019-20 Annual Housekeeping Items:
 1. Athletics: Athletic Director, Bill Irwin.
 2. Contracted Services:
 - A. School Dentist—Dr. Myers
 - B. School Doctor—Dr. Carroll
 - C. Snow Plowing—Deibles Landscaping
 - D. Lawn Mowing—Deibles Landscaping

DIALOGUE ITEMS (Continued)

- **Mr. Algoe Reviewed and Requested the following 2019-20 Annual Housekeeping Items (Continued):**
 - 3. Insurance:**
 - A. Mr. Algoe said Workers' Compensation has an expected decrease of \$2,900 from last year, and Property/Liability/E&O/Auto has an expected increase of \$800 from last year.
 - B. Student Accident Insurance through AG Administrators at Parent Paid Cost
 - 4. Salaries & Wages:**
 - A. Co-Curricular Supplemental Schedule
 - B. Extracurricular Supplemental Schedule
 - C. Non-Bargaining: Secretaries/Maintenance Supervisor/Health Aide/Technology Technician/Athletic Director/Crossing Guards and Cafeteria Monitors. Mr. Algoe said this Item would be reviewed in Executive Session.
 - 5. Repositories for Funds:**
 - A. Farmers' National Bank
 - B. INVEST
 - C. PLGIT
 - D. PSDLF
 - E. Clarion County Community Bank

- **Mr. Algoe previously reviewed the 2019-20 Keystone School District Budget & Homestead/Farmstead Exemption Resolution. He said the Sample Homestead/Farmstead Exemption Resolution is presented. The document will need changed if the Millage Rate changes.**

- **Mr. Algoe reviewed the Business Operations Transition Plan beginning July 1, 2019.**

- **Mr. Algoe reviewed and requested the Additions to the Substitute Nurse List, pending proper completion of Personnel File Documentation and Clearances:**
 - 1. Christine Fosbaugh
 - 2. Ruth Ann Myers

An Executive Session was held from 8:02 P.M. until 8:26 P.M.

ADJOURNMENT

With no further business, the Meeting was adjourned at 8:02 P.M.

Respectfully submitted,

Vernon Lauffer, Board Secretary